

Cromarty and District Community Council

Minutes of meeting held on Monday 27th August 2018, 7.30pm in the Hugh Miller Institute

Minutes Approved 24.9.2018

Present

Community Councillors: Jacquie Ross (JR) Chair, Diane Brawn (DB) Secretary, Estelle Quick

(EQ) Treasurer, Gabriele Pearson (GP)

Youth Representative: Grace Wilson (GW) **Highland Councillor(s)**: **Police Scotland:** -

Member(s) of the public: Jon Palmer (JP), representing the CCDT Thrift Shop group, Natalie

Murray (NM), Assistant Youth Worker

Community Council Minute Secretary: Gillian McNaught (GM)

Apologies: Rosemarie Hogg (RH), Kenneth MacFarlane (KM), Cllr Craig Fraser (CF), PC Scott Cameron (PC SC).	
Declarations of Interests None	
Approval of previous Minutes, 25th June 2018 Approved by EQ and seconded by JR.	
Trust Thrift Shop - Jon Palmer (JP) Following the June meeting (See Minutes 25.6.2018, item 8.1), JP asked whether the planning application could go through C&DCC if plans to use the dairy as a thrift shop went ahead which would reduce the planning fee from £400 to £200. This was agreed in principle but it was pointed out that requests to C&DCC from CCDT should be made centrally, not directly by subgroups of CCDT. All agreed.	EQ
	(CF), PC Scott Cameron (PC SC). Declarations of Interests None Approval of previous Minutes, 25th June 2018 Approved by EQ and seconded by JR. Trust Thrift Shop - Jon Palmer (JP) Following the June meeting (See Minutes 25.6.2018, item 8.1), JP asked whether the planning application could go through C&DCC if plans to use the dairy as a thrift shop went ahead which would reduce the planning fee from £400 to £200. This was agreed in principle but it was pointed out that requests to C&DCC from

5	Youth issues			
End	No written report this month, but NM gave an update on her first weeks in the Assistant Youth Worker job. She has been very busy with the Rowing Club's younger members and preparing activities and Youth Cafe for this school term.			
	JR asked NM & GW to work together for each C&DCC meeting to provide a brief report, (emailed in advance to DB) and attend in person with the option of leaving after their Agenda item.			
	JR thanked both and left at 7.40pm.			
6	Police Report			
	GP reported the C&DCC has a new police Liaison Officer, PC Scott Cameron.			
End	PC SC's report was submitted prior to the meeting and circulated to members (Appendix A).			
7	Matters Arising			
7.1	(4a.3 Post on Facebook the Harbour Trust's request for more volunteer support). Done. Discharged.			
7.2	(4b.2 Report back about queries put to the Snooker Club as minuted). Ongoing.	KM		
7.3	(4.1 Speak with Wanda about a new Youth Representative). Grace Wilson appointed. Discharged.			
7.4	(4.5 Follow up points raised about Cromarty Surgery with David Alston). DB updated members. GP's had been inundated with requests for blood tests from all departments at Raigmore which was proving costly and time consuming. As a result, testing was put back to Raigmore and patients asked to attend there. Done. Discharged.			
7.5				
	(6.1 Follow up with Ward Manager about Xmas light installation). EQ passed the relevant HC contact to the Gala Committee, who met for discussions. An estimate for the installation of the necessary power supply is higher than expected and the Gala committee are considering the options. EQ reported that Cromarty Stores have kindly pledged £500 to the Christmas Lights once a decision is made. Done. Discharged.			
(cont)				

(cont) 7.6	(6.3 Collate bus complaints. Craig meet with D&E coaches to discuss). CF has organised a meeting with the Chief Executive of D&E coaches. GA will liaise. Ongoing.	CF	
7.7	(6.4 Once additional information in place about road repairs, feedback to Members, see Minutes 26.3.2018, Appendix D). Ongoing.	CF	
7.8	6.6 Send details of all complaints about Graveyard burial procedures and maintenance to HC). JR spoke to the burial team and will continue to monitor. Ongoing.		
7.9	(6.7 Jacquie follow up on Public Toilet complaints and maintenance issues with Craig). Reports received by Members suggest facilities have improved. Discharged.		
7.10	(6.8 Follow up for a response to written request for further clarity from John Nightingale about maintenance of fences etc to contain livestock at Reeds Loop). Confirmation that the livestock owner is responsible, <i>not</i> the landowner. Discharged.		
7.11	(6.9 Organise a visit to Youth Cafe ref CCDT). Ongoing.	EQ	
7.12	(6.10 Forward correspondence to Gordon about the dumping of soil at the Whitedykes site. Gordon liaise with Craig, who will then both contact relevant HC staff). No reply from HC. JR to request a timescale for removal of soil. Ongoing.	JR	
7.13	(6.12 Progress solution to the Links bus shelter as detailed in May Minutes). Ongoing.	CF	
7.14	(6.13 Note to self, cutting back of ivy at Gaelic Chapel after nesting season). Ongoing.	CF	
7.15	(6.14 Update signs on Links to avoid motorhomes parking too close to Residents' properties and monitor). JR will do this and monitor. Done. Discharged.		
7.16	(6.18 Ask again for a response to written request to Beatrice Partnership (BP) about Cromarty not eligible to apply for their grant funding). BP representative met with JR last month and agreed C&DCC can apply for the next round of funding. Ongoing.	JR	
7.17	(6.19 Request responses to email regarding data protection laws for CCs and other voluntary groups). Minor amendments made to Draft document and now agreed by all parties to be fit for purpose. DB will send for CL website and to GM for C&DCC archive. Ongoing.	DB	

(cont)				
7.18	(6.21 Look at sourcing the £200 required to pay for the CCDT application to HC for reinstatement of use of the Old Dairy as a fundraising Thrift Shop). Following agreement in <i>item 4.1</i> (thereby reducing the planning fee by 50%), it was agreed the CCDT will be responsible for funding this reduced cost. Discharged.			
7.19	(6.24 Report back on request for advice regarding compensation disparity between communities in relation to wind farm noise and noise from industrial operations in the Firth). Stephen Brown, Office Manager for MP Ian Blackford informed DB this is being looked into. Ongoing.	DB		
7.20	(6.26 Write to CFPA to re-iterate C&DCC support for all funding applications from the District). Ongoing.	JR		
7.21	(6.27 Write letters of thanks to Alan Macdonald and Bryn Leyshon). Done. Discharged.			
7.22	(6.28 Put together poster to advertise CC vacancy). Advertised and no response. Discharged.			
7.23	(10.1 Report back about Planning queries (<i>Minutes 28.5.2018, item 10.2</i>). HC unable to comment as yet. Ongoing.			
7.24	(10.3 Forward slipway information to Cllr Gordon Adam). Discharged.			
7.25	(10.3 Urge Transport Scotland to urgently send a specialist engineer to assess the slipways). Discharged.			
7.26	(10.4 Research costs for re-publishing Cromarty Guidebook). New stock not required this year, so will revisit when needed. Discharged.			
7.27	(11.1Report back on overgrown Reeds Loop path complaint). Discharged.			
7.28	(11.2 Follow up on Links shrubbery issues). Some trimming done on Braehead, but Members commented the sightlines from the car park junction are still overgrown. Ongoing.	CF		
7.29	(11.3 Follow up an the suggestion for a bench in sheltered housing courtyard). Ongoing.	CF		
7.30	(13.1 Ask Craig for further information on emptying of graveyard wheelie bin). HC is aware volunteers are putting the bin out and will look further into including this uplift in the waste collection schedule. Ongoing.	EQ & CF		
End				

8	Treasurer's Report			
8.1	EQ circulated her report prior to the meeting and presented to Members. (Appendix B).			
8.2	The Annual C&DCC Grant has been paid promptly by HC, amounting to £300 (net).			
End	EQ was thanked for her report.			
9	Cromarty Community Development Trust (CCDT)			
9.1 End	JR reported that the Trust would be holding an <u>AGM on 11th September 2018</u> , with an update on the Trust's groups and projects.			
10	Victoria Hall (VH) Report			
	No report received this month.			
End				
11	Community Councillors' Portfolios & Review			
11.1	C&DCC portfolios were reviewed and the list updated by GM. (Appendix C).			
11.2	 Estelle Quick Dog Poo - The volunteer rota of emptying the dog poo bins is working well, but overflowing green bins have been a problem, particularly on the Links. Following a discussion with HC it was suggested the problem may be with the additional rubbish from camper vans and this is the issue to deal with. 	EQ		
11.3	 Gabriele Pearson Planning - New Applications 1. 18/03567/FUL Installation of replacement windows and doors 3 Nicol Terrace Church Street Cromarty IV11 8XG 2. 18/03022/FUL Erection of cinema and office hub, formation of courtyard and parking area and change of use of amenity ground Land 30M East Of Slaughterhouse Cafe Cromarty 			
	• Proposed Cromarty Cinema - C&DCC organised and circulated widely a standard survey to gauge local support for this project. The feedback was mixed, with 37 in support, 26 opposed and 1 with no view. After discussion, it was agreed the C&DCC would take a neutral view and list the points for and against as expressed in the survey results.	GP		
(cont)	• GP flagged up that there are plans afoot for a Caravan & Camping Park in Jemimaville.			

(cont) 11.4 Rosemarie Hogg (Minute Secretary's note: emailed prior to meeting). Tractor - RH has asked the council to arrange for the tractor to be serviced RH before winter returns. 11.5 **Diane Brawn** CFPA Joint Community Council meeting - DB attended this on July 18th. Topics discussed included recent rig activity and the next phase of the Beatrice project. 11.6 **Jacquie Ross** The Links - This area has been a problem over the Summer due to the high numbers of campers, camper vans and vehicles. Demarcation lines were put up (see Minutes 25.6.18, item 6.17), but this sometimes did not work and had JR to be managed by JR and other volunteers, with great difficulty on occasion. JR has discussed with John Nightingale and HC the long term management options - one being to apply for NC500 Infrastructure Funding. It was suggested several projects currently under discussion ie repair to ferry slipways, adequate parking and campsite and/or camper van waste disposal facilities could be linked in one application. Colin Simpson, the HC's Tourism and Film Officer will be asked to a future C&DCC meeting discuss further. End 12 **Highland Councillor (HC) Report** 12.1 CF sent a report prior to the meeting (Appendix D) and was thanked for this. End 13 Correspondence The Summer edition of the CFPA's Newsletter received. 13.1 Email received from Highlands Small Communities Trust seeking nominations 13.2 for Community Elected Directors to their Board and an invitation to register for their free event, the 20th anniversary conference on 14th September in the Town House, Inverness. 13.3 Email from Marine Conservation Society who have organised a beach clean in Cromarty on 19th August. (cont)

(cont) 13.4	An email from Ross Lamb, Health Promotion and Training Coordinator for Bowel Cancer UK Scotland , offering 30 minute free presentations to highlight awareness and prevention messages. DB to forward information for CCP's interest.	DB
13.5	The Beatrice Decommissioning Programme will be released for public consultation on 2nd August 2018 via the link www.repsolsinopecuk.com	
13.6	Emails received from Press & Journal Reporter Susy Macaulay, who is inviting comment about 'Developer Contributions' issues and deficiencies in local bus services.	
13.7	Email from Hugh Maclellan , requesting support for his petition to Scottish Parliament to encourage the Government to provide broadband to rural areas that do not have it at present.	
13.8	An invitation to the Community Council Scheme Review on <u>12th September</u> . DB will attend.	DB
13.9	Letter received from Jenny Pyle and Rachel Robertson , confirming their Pop Up Shop operates within current legislation and permitted guidelines for temporary retail events.	
End		
14	<u>AOB</u>	
14.1	Gala Day equipment has been left on the Links for some weeks. JR will follow up for its removal.	JR
14.2	JP reminded Members the 'Peeking in on the Neighbours' will be held on <u>Saturday 6th October</u> , including a special evening ceilidh. EQ confirmed both events would be covered by the C&DCC insurance.	
14.3	Discussion about the Cromarty Live Website took place as the current volunteer administrator, Kristina Dupar (KD) is busy with an upcoming move. In the light of this, JP expressed an interest to take this on. EQ will contact KD in the first instance.	EQ
14.4 End	KD has 60 plastic chairs surplus to requirements that could be useful for Community outdoor events such as the Gala. EQ will make further enquiry.	EQ
15	Date of next meeting Monday 24th September 2018 @ 7.30pm, Hugh Miller Institute, Church Street, Cromarty.	
	JR thanked everyone for attending and the meeting concluded at 8.50pm.	
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Summary of Matters Arising & Action Points

Reference	To whom allocated	Notes		
4.1	Estelle	C&DCC submit the Old Dairy Plan on behalf of the CCDT		
7.2	Kenneth	Report back about queries put to the Snooker Club as minuted		
7.6	Craig & Gordon	Collate bus complaints. Craig meet with D&E coaches to discuss		
7.8	Jacquie	Send details of all complaints about Graveyard burial procedures and maintenance to HC		
7.11	Estelle	Organise a visit to Youth Cafe about CCDT		
7.12	Jacquie	Request a timescale for the Whitedyke soil removal		
7.13	Craig	Progress solution to the Links bus shelter as detailed in May Minutes		
7.14	Craig	Note to self, cutting back of ivy at Gaelic Chapel after nesting season		
7.16	Diane	Follow up on the next round of Beatrice Partnership funding the CC can apply for		
7.17	Diane	Send final CC Data protection document to Kristina for CL and to Gillian for Archive		
7.19	Diane	Update Members with progress on the compensation disparity between communities in relation to wind farm noise and noise from industrial operations in the Firth		
7.20	Jacquie	Write to CFPA to re-iterate C&DCC support for all funding applications from the District		
7.23	Gabriele	Report back with outcome of queries to Planning enforcement team		
7.28	Craig	Follow up on Links shrubbery issues		
7.29	Craig	Follow up an the suggestion for a bench in sheltered housing courtyard		
7.30	Estelle & Craig	Report back on waste uplift request from the graveyard		
11.2	Estelle	Progress with HC the issue of overflowing general waste bins on the Links		
11.3	Gabriele	Send survey results on proposed cinema to HC planning		
11.4	Rosemarie	Keep Members informed of imminent Tractor maintenance & service		
11.6	Jacquie	Invite Colin Simpson to next C&DCC to discuss NC500 funding for Cromarty infrastructure		
13.4	Diane	Forward to the CCP the Bowel Cancer UK Scotland offer of a free 'awareness' talk		

13.8	Diane	Attend the Community Council Scheme Review meeting on 12th September
14.1	Jacquie	Request the removal of Gala items from the Links
14.3	Estelle	Contact Kristina about CL Website administration
14.4	Estelle	Contact Kristina about her surplus Garden Chairs for Community events

Agenda item 6 Appendix A



COMMUNITY ENGAGEMENT FORM

Command Area	North Highland	Community Group	Cromarty Community Council
Station	Dingwall	Officer Attending	PS Scott Cameron (e-mail)
Data of Meeting	27 august 2018	Location	Hugh Miller Institute, Church Street, Cromarty

Meeting Preparation

Ward and Local Policing Plan Priorities.	Activities conducted over the reporting period to support those priorities.
Road Safety Anti-social behaviour Alcohol Abuse	High-Viz mobile and foot patrols carried out in the area and also licensed premises checks.

Update on Previously Agreed Actions – See previous OP 55/8 & Relevant Reference on the Area Command Action Tracking Table

N/A

Update on any local community safety issues / trends within the community and any assistance / information requested from the community. Review IMPACT / intelligence etc



POLICE REPORT 30/07/2018 TO 20/08/2018

Between 30/07/18 and 20/08/18 Police Scotland were involved in three incidents within the Cromarty area, these incidents included an assistance call, a road traffic matter and one report of damage/vandalism to the Hugh Miller Cottage/Museum.

The incident relating to the Hugh Miller Cottage/Museum took place between 1700 hours on 07/08/2018 and 1300 hours on 08/08/2018 and enquires are still ongoing. I would urge any person or member who may have any information or knowledge as to who caused the damage to please contact Police Scotland via 101 quoting incident number NE5126/18.

With regards to the road traffic complaint received on 04/08/2018 at 1240 hours of an off road motorcycle being used on the beach, requests have been made to the local Area Ward Manager to have signs erected around the beach area to discourage such acts. An ID of the rider was not ascertained and enquires have been exhausted/limited however if anyone knows the ID of the rider please feel free to pass any details to myself quoting incident number NE5059/18.

Officers continue, when possible, to conduct high visibility mobile and foot patrols in the area. Should you wish to discuss anything further or are aware of anything I have not mentioned then please do not hesitate to contact me.

Unfortunately I will not be able to attend the upcoming meeting due to my current shift pattern, however, if there are any matters raised or requiring clarification then please do not hesitate to contact me.

Kind Regards

PC Scott Cameron N0377

Any local / Area Command / Divisional / Police Scotland updates / key messages

N/A



Meeting Outcomes

Date Raised	Issue	Agreed / Proposed Actions	Area Command Action Tracking Table Reference	Remarks

Intelligence - SID Log References (If submitted)	
NONE.	

Next Meeting

Area Commander Review

Initial	Date	

Distribution:

Forward to DCU – FAO Service Delivery Officer, DCU, Divisional HQ.

Agenda item 8 Appendix B

Finance Report - Cromarty & District Commun	ity Council	
Agenda Item No 7 - Treasurer's Report		
Period: 26/05/18-24/08/18		
General Income		
Publications sales	£84.00 PO 38.50 Emporio	um 45 50
Highland Council -admin grant	£472.07	
Thightand council admin grant	£556.07	
	2330.07	
Less:		
General Expenditure		
Annual insurance	£172.01	
Stationery	£4.99	
Stationery	£177.00	
	1177.00	
Increase/Decrease in Accumulated Fund	£379.07	
mercuse/peercuse in Accumulated Fund	2377.07	
From d Impagement		
Fund Income		
Cromarty Rising - donation	£80.00	
Community Development Fund - donations	£216.09	
Gala - takings	£5,863.73	
	£6,159.82	
Less:		
Fund Expenditure	60.050.07	
Gala - expenses	£2,958.37	
Gala - donations to RNLI and CCP	£200.00	
	£3,158.37	
Increase/Decrease in Other Funds	£3,001.45	
increase/becrease in other runus	13,001.43	
Net Assets		
Bank & Cash in hand balances as at 20/08/18	£28,673.29	
Paypal - website sales	£47.36	
Tayput Website suies	E-17.50	
Total Net Assets at 20/08/18	£28,720.65	
	223,7 23,73	
Comprising:		
Community Council Accumulated Fund	£2,262.71	
Provision for Guide Book reprinting	£900.70	
Seaplane Plinth Fund	£48.93	
Bonfire Night Fund	£1,085.78	
Splash & Dash Fund	£565.82	
Monday Club Fund	£275.50	
Community DevelopmentFund	£519.04	
Gala Fund	£9,435.77	
Emergency Resilience Fund	£242.72	
Open Gardens Fund	£6.86	
Gluren bij de Buren Fund	£202.06	
Tractor Operations Fund	£400.00	
Tractor Maintenance Fund	£72.40	
Cromarty Rising Fund	£7,702.36	
Ferry Slip Fund	£5,000.00	



Agenda item 11.1 **Appendix C**



Cromarty & District Community Council

Councillors' Ex-Officio Portfolios

ITEM	Lead Role	Supported By
Black Isle Community Council Liaison	Diane Brawn	Gabriele Pearson
Christmas Tree and Lights	Kenneth MacFarlane	
Cromarty Care Project	Gabriele Pearson	
Cromarty Ferry	Kenneth MacFarlane	Jacquie Ross
Communications (Facebook etc)	Jacquie Ross	Diane Brawn
Community Groups & Events	Estelle Quick	
Cromarty Leaflets & Booklets	Estelle Quick	Diane Brawn
Cromarty Tractor/ Bus services & Road Surfaces	Rosemarie Hogg	Gabriele Pearson
Dog Fouling	Estelle Quick	
Harbour	Jacquie Ross	Kenneth MacFarlane
Hugh Miller Institute Keys & Bookings	Estelle Quick	
Links/Beaches and Litter	Jacquie Ross	Gabriele Pearson
Middleton Trust	Jacquie Ross	
Nigg Liaison & Nigg Noise	Diane Brawn	
Planning	Gabriele Pearson	Diane Brawn & All members
Police Liaison	Gabriele Pearson	
Victoria Hall & Community Noticeboard	Diane Brawn	

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Updated August 2018



Agenda item 12.1 Appendix D

Councillor update 27th August 2018

I will keep to 3/4 issues as follows.

Issues

• <u>Street lighting outages around Cromarty</u> - REFERENCE - **HC1201-7865** if there are other lights out can I be advised and I will get them added to the list.

Marine Terrace 6KN

Bank Street - 9L0 - has been repaired and number of times

Bank Street - 9L2

Cheese Shop Bank Street 6K6

High Street - 6K2

High Street - 9K2

High Street - 9K1

Church Street 9K5

Church Street 9K6 - has been repaired and number of times including last year

Traffic management plan

I have chased Iain Moncrieff for a meeting to discuss further still awaiting a reply.

Burial grounds

Ivy removal from the burial grounds walls needs to be actioned. If we can arrange for some volunteers and a date HC will pick the trimmings. The reason for clearing the ivy is that there are headstones in the walls that are covered and need to be seen by relatives.

Self-seeded bushes Links carpark

Agreed previously that the self-seeded are a road hazard and are to be cut back. Again if we can arrange some volunteers and a date HC will collect the trimmings.

